

EMPLOYMENT APPLICATION NEW YORK BUS SALES, LLC

Date: _____

We appreciate your interest in employment and need to know your job-related qualifications. Answer all questions thoroughly; all information must be provided to be considered for employment. This Company is an equal opportunity employer and does not discriminate in any aspect of employment or customer service. Employment decisions regarding recruitment, hiring, compensation, training, promotion, upgrading, demotion, downgrading, transfer, layoff and termination, and all other conditions of employment are never based on any discriminating factor. Factors of sex, age, religion, color, race, creed, legal citizenship status, national origin, family status, marital status, military status, veteran status, sexual orientation, gender identity, disability, victims of domestic violence, crime victims, genetic predisposition or carrier status, retaliation against employees who file discrimination complaints or any other category protected by a law are never used to decide an employment action or to receive service.

SIGNING THIS EMPLOYMENT APPLICATION CONSTITUTES NOTICE AND WRITTEN AUTHORIZATION FOR ANY OF THE FOLLOWING CHECKED ITEMS AS NECESSARY FOR EMPLOYMENT CONSIDERATION:

 MOTOR VEHICLE ABSTRACT REPORT: A Motor Vehicle Driving Abstract Record may be obtained if the position requires driving on Company business. A current Drivers' License must be provided to obtain this information.

 PUBLIC RECORD BACKGROUND CHECK: Employment within some contracts is conditioned upon acceptable results of a background check done by an outside Agency. Applicants/Employees are given all authorization documents for completion before the process is started.

 PASSING A DRUG TEST or PHYSICAL EVALUATION TO MEET POSITION REQUIREMENTS: All final applicants must pass a test for illicit substances and a physical evaluation conducted by a medical facility to meet the physical requirements necessary for safe job performance. A change in physical capability will require an evaluation for continued employment.

Name _____

	<small>Last</small>	<small>First</small>	<small>Middle</small>	
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Social Security Number

Address _____

	<small>No.</small>	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>	
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Contact Number

Are you legally employable in the United States? __Yes __No **Are you 18 years of age or older?** __Yes __No

Position(s) applying for: _____

Are you currently employed? __Yes __No **May we contact your present employer?** __Yes __No

Have you ever been convicted of a job-related felony? __Yes __No **Conviction is not necessarily a bar to employment. If yes, explain nature of offense(s), date(s) of conviction(s) and sentence(s) received:**

List your background for this position: _____

List your job-related skills: _____

List your job-related education: _____

Other Information you believe relevant: _____

EMPLOYMENT HISTORY Begin with your present or most recent position. Include military service and volunteer activities. Exclude groups that indicate race, color, religion, sex, age or national origin.

Employer	Dates Employed From To		Job Duties
Address			
Job Title			
Name of Immediate Supervisor	Telephone #		
Employer	Dates Employed From To		Job Duties
Address			
Job Title			
Name of Immediate Supervisor	Telephone #		
Employer	Dates Employed From To		Job Duties
Address			
Job Title			
Name of Immediate Supervisor	Telephone #		
Employer	Dates Employed From To		Job Duties
Address			
Job Title			
Name of Immediate Supervisor	Telephone #		

REFERENCES: List three work-related references (not related to you) who can describe your work-related skills.

	NAME	ADDRESS/ PHONE	OCCUPATION	YEARS KNOWN
1				
2				
3				

YOU MUST READ AND SIGN BELOW FOR A VALID EMPLOYMENT APPLICATION: My signature indicates that all information contained in this application is true and complete to the best of my knowledge. Material misrepresentation of information on this application is grounds for employment termination. I authorize investigation of all statements contained herein and the references listed above to give any / all job-related information they may have. I hold harmless all parties from all liability for any damage that may result from furnishing information. I understand and agree that, if hired, my employment is at will, for no definite period and may be terminated by either party at any time without any prior notice, with or without cause.

APPLICANT SIGNATURE

DATE

PRINT NAME